

NSCLS Fall Business Meeting
August 30, 2009 Omaha NE

Present: Tracey Vrba, Anita Smith, Karen Keller, Joyce Colombe, Shirley Noble, Nicole Meier, Shana Jensen and Roxanne Alter

1. Nicole Meier called the meeting to order. The Past-president, President, President-elect, Secretary, Treasurer, Senior Board member and Junior Board member make up the board for NSCLS. Prior to this meeting via email, Lucas Christensen made a motion to approve the minutes of the May 1, 2009 NSCLS Annual Business Meeting and Linsey Donner seconded the motion. The minutes were approved by a majority of the board members electronically.

2. Past President's Report: Tracy Vrba is helping with mentoring the new professionals. Tracey reported that the following are working in leadership positions. Chelsea Dockins and Alicia Eisenmenger are New-professionals, Chelsea Dockins is the Student forum adviser, Whitney Gatz is the First Year Professional, and the student forum president will be voted on by the students. Chelsea and Alicia will be doing something for the students at the state meeting. Tracey reported that the people from Nebraska had a great time at the National Meeting. Four students from Nebraska went to the meeting. The students went to at least one committee meeting as well as other meetings.

2. President's Report: Nicole Meier asked all committee members to submit reports to her. Some were submitted in docx. Nicole will ask to resubmit in a different format because she can not get them to open. She reported that Nebraska had good representation at the National meeting: Shana Jensen, Nicole Meier, Tracey Vrba, Roxanne Alter, Linda Fell, Ricki Otten, and four students-Whitney Gatz, Erin Flagle, Amy Bohmont, Genna Kiser. Tracey went to the by-laws meeting. Nicole said we have a lot to do at the state level. We need to provide leadership and contact members. Our profession needs representation for legislation. We need numbers for support. Our membership has dropped throughout the country. Some feel it may be due to the merger of NCA and ASCP's BOR. We need to recruit new members, accept the merger, and move on. Nicole will have a President's message in the Filter. Membership is key and we need to work on leadership succession.

3. Secretary's Report: Joyce Colombe reported that the minutes of the Annual Business Meeting were approved by email.

4. Treasurer's Report: Linsey Donner sent a report. Karen Keller gave the report at the meeting. In last year's budget, no students attended the national meeting and 3 people went from Nebraska. This year to save money and paper the Filter will be sent electronically. It was suggested to send members a post card as a reminder to look for the Filter on the web. Money was saved in some areas and extra was spent in some areas. Money that is listed as ASCP - \$9000 could possibly be used for speakers for ASCP workshops. Some additional ways to make money were discussed such as a fund drive, silent auction, garage sales, and cookbooks. Continuing education activities such as half-

day mini meeting or traveling workshops were discussed. Tracey talked about Education Saturday that is broadcast from a community college. Roxanne discussed the Antibiotic Sensitivity workshop that she worked on that utilized Blackboard, a pretest and post-test. Shirley reported that Lancaster Society for Clinical Laboratory Science is doing a Saturday morning continuing education seminar with 3 speakers for \$40.

5. Committee Reports:

A. Membership Chair: No report at this time. Lynett Kastens may need someone to help her find the membership information for the State.

B. Senior Board Member and Spring Meeting Chair: Lucas Christensen was not able to attend today. The assignments for the committee are Lucas: overall planning and coordinating of the meeting and awards. Shirley Noble: speakers. Beth Sargent: Vendors. Patty Eschlimann: CLMA management speakers and functions. Jillian Christensen: Assist with site planning. Linsey Donner: Treasurer. Karen Keller: PACE. The meeting will be 3 full days from April 7 – April 9 in the La Vista Conference Center in La Vista/Omaha. The tentative schedule is Wednesday general speakers from 8 AM – 5 PM. Thursday 8 AM – 12 noon management speakers, 12 noon – 2 PM, Vendor lunch, 2 PM – 5 PM, general speakers and 5 PM – 7 PM Vendors and Friday 8 AM – 4:30 PM general speakers to include microbiology, blood bank and student interest topics. Each session is planned to be 1 hour with 15 minutes for questions and answers. Fifteen minute breaks are planned between speakers. Lunch will be served everyday. The hotel choices are the Embassy Suites and the Courtyard that are attached to the conference center. Vendor prices will be \$450 for one booth and \$800 for two booths. We still need a theme for the meeting. It was suggested to make it a contest among the students. Shirley Noble reported on the list of speakers and possible topics. Patty Eschlimann will need help with registration and moderator packets.

C. PACE Report: Karen Keller had several emails from various groups wanting PACE credit for in house sessions. She advised them PACE is for NSCLS sponsored continuing education programs only. Groups wanting to provide PACE credit for non-NSCLS sponsored events can pay a one-time fee. Complete information is available at the ASCLS website. For NSCLS sponsored events, a flyer with a description of the program and session objectives are required. At the completion of the session, attendees are able to print out the PACE certificate online from the ASCLS website.

D. GAC/PAC Report: Andrea Shank reported that NSCLS needs to fund raise for PAC. At the National meeting, there was a health care resolution that stated:

1. ASCLS supports reimbursement at appropriate levels for quality service
2. ASCLS supports access to accurate and reliable lab testing
3. ASCLS supports efficient and cost effective delivery of lab services.

ASCLS is developing letters that the members can send to Congress against the 20% co-pay.

E. Website: Martin Steinbeck – no report

F. By-laws Report: Anita reported that she, Nicole, Shirley and Tracey met regarding changing the by-laws and the name change of NSCLS to ASCLS-NE. A formal motion needs to be made by the board to change the name. Tracey Vrba made a motion to change the name from NSCLS to ASCLS-NE. The motion was seconded by Shana Jensen. All were in favor. No opposition. Motion passed. Anita will send an electronic copy of the by-laws to the National by-laws committee. The board needs to look at it and approve it. Then it needs to go to the membership with a private ballot with 2 weeks advance notice. There was also a discussion of adding the First Year Professional and a student representative to the board.

G. Historian: Shirley Noble reported that Caroline McShane in Grand Island had 5 file drawers of material for NSCLS from 1970, 1971, 1972 and 1973. Joyce Colombe also has a box of old secretary records. Tracy has the policy from ASCLS regarding record retention. Shirley said she could have a meeting that everyone can bring old NSCLS records and we can sort through them. She said the historical society may be able to store them for us.

H. Webmaster and Publications: The Filter and other information will be on the website. Postcards need to go out to members to remind them to check the website.

6. Open Issues:

A. Development of a list-serve: Nicole and Tracey reported that contacting members by email can be difficult with the numbers of emails. A list-serv could be set up for members. It was decided to go ahead with a list-serv.

B. National Meeting: Some people have reported problems with keying in the continuing education sessions. The Leadership Academy was discussed and sending people from Nebraska. NSCLS needs to budget for it.

7. New Business:

A. Roberts Rule of Order: We need to follow Roberts Rule of Order and have discussion and motions.

B. Development of Leadership and Succession: Find people to go to the Leadership Academy. There is a Training Manual that the leadership academy developed. It is available in a notebook, CD and on the web.

C. Member recruitment: Member recruitment was discussed. We need new members, more members and active members. Continuing education and other activities may help

D. Treasurer reimbursement discussion: The budget may need to be adjusted to accommodate such things as baggage fees, flight cost increases, driving to an airport to save on flights.

NSCLS Secretary,

Joyce Colombe