

ASCLS-NE Spring Business Meeting
April 15, 2011

1. President Shana Jensen called the meeting to order. Secretary Joyce Colombe did role call. President Shana Jensen, President-Elect Brad Hays, Secretary Joyce Colombe, Treasurer Linsey Donner, Senior Board Member Chelsea Reischl, Junior Board Member Alicia Eisenmenger Sherry, Student Forum President were present. Past-president Nicole Meier absent for role call but arrived later.

2. Secretary's report: The minutes of the winter board meeting were reviewed. Linsey motioned to approve the minutes as written. Brad seconded the motion. Motion carried. Secretary Joyce Colombe will email approved minutes to Martin Steinbeck to be put on the web site.

3. President's report: Shana will send out information for National Medical Laboratory Professionals Week. Shana reported on the Region VI meeting. There is a new web site for ASCLS. State rosters are available and there is no password required. However, there have been difficulties accessing the roster. There is a focus group discussing CLMA partnering or merging with ASCLS. The best interest of ASCLS will be taken into consideration.

4. Treasurer's report: Linsey distributed copies of the 2010-2011 budget and the July 1, 2011 – June 30, 2012 Budget Proposal. Linsey reminded everyone that we need to watch the money. She would like to have a balanced budget. For 2010-2011, we went \$4005 over. Linsey did an analysis of the 2008-2009 and 2009-2010 budgets. The real increase is 1.40%. She suggested fund raising. It is good to spend money if we get more active members. Travel costs are increasing. Most of the money is in CD's. Government bonds would pay 3% or more. These are available for non-profit groups. ASCLS-NE is non-profit but not tax exempt. Linsey reminded everyone of the travel application. The students do not have funds to help pay their way to the national meeting. However, the state society has \$2000 budgeted. Linsey reported that we have a debit card now. Automatic payments will be set up. It will be for the treasurer's use only.

5. Record retention: It was suggested that a laptop be available for the President to store electronic documents. An external hard drive may be cheaper. We as a society need to do a better job of keeping records. Some records have been lost through the years.

6. Nominations: Elected –

President-elect: Linsey Donner

Secretary: Joyce Colombe

Junior Board Member: Alicia Eisenmenger Sherry

First Year Professional: Kevin McGuire

New Professional: Chelsey Jansen

There were no nominations from the floor. Karen Keller made a motion to accept the nominations. Chelsea seconded. All were in favor of the nominations.

Chelsea Reischl will continue as Senior Board Member.

Appointed positions –
Scholarship Chair: Andrea Schank
Filter editor: Andrea Schank
Membership Chair: Nicole Meier

7. Old Business:

- a. Website: Martin Steinbeck reported that there is \$5 setup fee and \$83/year fee for the web site. The new address will be ascls-ne.org
- b. Legislative Days: Brad Hays and Chelsea Reischl reported that they discussed resending the CMS physician signature requirement, promoting the profession, personnel shortages, and the updated fee schedule.
- c. Leadership Handbook: Tracy Vrba has been working on developing a handbook that includes terms, duties, resources, templates, traveling policy, and web site policy. She will have a rough draft by the end of the year. Tracy is working on leadership recognition letter to employers stating that you are a leader for ASCLS-NE. This information can also go in the newspaper. She is checking on continuing education for being an active member with 2 hours for every year in good standing with employer (0.5 CEU or contact hours). Chelsea reported that the leadership academy is making a CD for people who cannot attend the leadership training.

8. New Business:

- a. 2011 National Meeting: Shana said if you are interested in going, let her know. Also, fill out the travel application the beginning of May. Chelsea Reischl, Brad Hays, Roxanne Alter are interested in attending. Shana is checking if she can go. It was suggested to book airline tickets now because prices are increasing.
- b. Promotion of the Profession: Linsey Donner, Marnie Imhoff, and Tracy Vrba have been working on recruitment and fund-raising ideas. They would like to get people across the state involved. It was suggested that ASCLS-NE Spring Meeting be in Kearney or Lincoln. Webinars were suggested as a way to get people involved. CLMA has been working with the state society for the meeting. They have used constant contact for paying. ASCLS is offering 15 months membership for the price of 12 months membership. A reminder was given that board members must be members of ASCLS.
- c. Scholarship Awards: MLT Scholarship – Megen Jarvis
MLS Scholarship: Kevin McGuire
Shirley Noble was recognized for her 35 year member award.

The meeting was adjourned.

ASCLS-NE Secretary,
Joyce Colombe