

ASCLS-NE General Business/Board Meeting Minutes
April 5, 2013

Reports were submitted before the meeting. President Linsey Donner called the meeting to order.
Board Leadership Reports

1. **President Report:**

- a. Linsey Donner made announcements. Awards were announced at the luncheon on Wednesday. Linsey recognized the Award winners.
- b. Concerns were a balanced budget, increasing active leadership and mentoring, and increasing membership. Audit is very expensive (\$10,000). Checking on the price of a review (\$2500). Another option is an internal review committee of members. **Linsey will work on creating a committee for the internal review.**

2. **Treasurer report:** Marnie Imhoff presented the Budget proposed/draft for 2013-2014. Interest is not much on the accounts. Spring meeting profit from last year helped with the budget this year. We will need to fundraise to have a balanced budget. Estimating a \$10,000 revenue. The travel budget has been decreased. The scholarship CD only had \$75 in interest and \$500 is used every year. It was suggested that we fund raise just for the scholarship fund. The travel budget may need to be cut even more if the Spring Meeting does not generate as much profit as anticipated. Chelsea made a motion to accept the budget. Motion passed.

3. **Secretary report:** Linsey made a motion to approve the minutes as written. Motion passed.

4. **Senior Board member:** Alicia Sherry thanked everyone that came to the social. 120 people attended and we stayed within budget. **Need to schedule a meeting wrap up from the Spring Meeting.**

5. **Junior Board Meeting:** Kevin McGuire presented the awards on Wednesday. He is looking at Lincoln for next year's meeting. **If interested in helping plan next year's Spring meeting please contact Kevin.**

6. **First Year Professional:** Ashley Urbach submitted her report. Activities included student forum activities, including T-shirt fundraiser.

7. **Filter Editor:** Andrea Schank reminded everyone that the **Spring Filter deadline is May 15.** If you want to spotlight a lab – contact Andrea, submit pictures and article. Leadership submit articles to Andrea.

8. **Leadership Development:**

- a. Tracey Vrba reported that the ASCLS-NE Leadership Handbook is finished. A few changes were made -we are non-profit, not tax exempt. Some of the templates were revised. Nicole suggested the January schedule for the president section include a submission of a proclamation for NMLPW to the Governor of Nebraska. **The ASCLS-NE Leadership Development Committee moves that the ASCLS-NE BOD accept in to use and approve for posting on the website the ASCLS-NE Leadership Handbook as submitted on March 15, 2013 with changes as suggested by the officers. Motion passed.**

- b. The ASCLS-NE Leadership Development Committee moves to accept into leadership the nominations presented for:

President Elect: Kevin McGuire

Secretary: Donna Kruger

Junior Board Member: Roxanne Alter (Awards is no longer part of this position)

No nominations from the floor. Linsey made a motion to accept the leadership nominations. Motion passed.

9. **Government Affairs/Political Action Committees:** Roxanne Alter reported that the funds that are raised are used for our political activities. \$530 was raised with split the pot. Leadership sold tickets.

10. **Legislative Symposium:** Legislative Days Attendance included Brad Hays, Linsey Donner, Roxanne Alter, and Sandra Jameson. They meet with Deb Fisher and Congressman Smith. They had an opportunity to meet with health advisers. Linsey and Sandra meet with Congressman Terry's health aid and it was not a positive experience. They encouraged everyone to contact your representatives. Medicare budget prices were set in 1984. We are the only profession that has gotten cut. Need to promote our profession, will cut our budget and affect the budget of the labs. Lab gets the majority of the cuts. Other health care areas have not been cut to the same degree. Information will be sent out to the members. We need active members promoting the profession.
11. **Scholarship and Loan Chair:** Andrea Schank reported that one scholarship winner was chosen.
12. **Website Committee:** Martin Steinbeck reported that he will be working with Ashley to reach a solution so multiple persons can have access to editing/updating website. Concerns: unsure who is "authorized" to request updates. Can sometimes be conflicting.
13. **Bylaws:** Proposed Bylaw changes were submitted by Anita Smith. The Proposed Bylaw changes were published in the Winter 2012/2013 Filter. **Proposed bylaws change: Article IX changes to be more in line with national bylaws. There were 28 votes in favor of the proposed Bylaws Change, no votes against. Motion passed.**
14. **Pace Chair:** Shana Jensen requested that if your facility has something that could be used for PACE credit, contact her. She is working to provide PACE credit for SHARING the Vision Conference April 19-20, 2013 at University of Nebraska Medical Center.
15. **Shirley Noble Award:** Karen Keller, Joyce Colombe, and Brad Hays worked on an award to honor Shirley Noble. The award was established to recognize an ASCLS-NE member who actively promotes the laboratory profession. The member has acted as a positive role model and mentor to members of the society or to MLS/MLT students just as its namesake Shirley Noble did. Criteria were established. Linsey made a motion to approve the award. Motion passed. **It will be in the Award selection for next year.** The award itself was not decided.
16. **Fundraising Committee:** Marnie Imhoff reported that a committee was established to help fund raise. They sold 55 phlebotomy order-of-draw charms. Order of draw charms, pampered chef, tumblers, car window clings were the fundraisers decided on. Pampered Chef will be set up as a catalog show. Need more people to be on the committee. **Marnie requested that the fundraising efforts of the student forum and ASCLS-NE in general (excluding PAC/GAC) be combined and the profits shared. Discussion tabled at this time.** Marnie creating a committee to evaluate pros and cons of combining student and other leadership fundraising.
17. **Rho Sigma Dinner:** Chelsea reported that she contacted a Crappia's Italian Restaurant for the dinner at the national meeting. **Roxanne Alter is contact for dinner at National Meeting.**
18. **National Meeting:** If you are interested in attending, fill out the travel form. It is on the website. If you are a student, you must apply for the Beckman Coulter travel grant. There will be a teleconference before you go to tell you what you need to attend, when to travel, etc. All the funds after the Quad meeting are available for the National meeting and it is split between the students.
19. **Mentoring New Leadership:** Linsey reported it is important to mentor new members. Spread the word. Linsey emails members. Be proactive and get involved.
20. **Filter Award:** The last three winners did not get the silver platter. Roxanne Alter, Nicole Meier, Tracy Vrba were given their silver platters.

ASCLS-NE Secretary,
Joyce Colombe